

Library Board Meeting

MINUTES

June 9, 2022 at 7 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Glyde MacLennan, Ray McNeice, Nadine Williams, Anand Daté, Bob Power, Councillor Richard Bartley, Margaret Wallace-CEO.
Guest: Giselle Bodkin, BDO Auditors (7:10 p.m.)
Regrets: Bill Slovitt, John Relph.
Staff: Jennifer Li, Anna Kroeplin.

1. CALL TO ORDER: 7:02 p.m.

The Chair welcomed Board members and staff to the in-person meeting.

LAND ACKNOWLEDGEMENT:

The Chair recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. INTRODUCTION OF GUEST

The Chair introduced Giselle Bodkin of BDO Auditors who presented the Whitchurch-Stouffville Public Library and Latcham Art Centre 2021 Audit. She reviewed the draft Financial Statements, Planning Report, Management Letter, and Representative Letter. As per BDO's legal process, Ms. Bodkin asked if any Board member was aware of any fraudulent issues. There were none.

Ms. Bodkin confirmed that Latcham's transfer of governance under the Library Board has been completed, and that there were no issues with both audits.

The Chair thanked Ms. Bodkin for her thorough presentation and excuse her from the meeting.

3. INTRODUCTION OF ADDENDUM ITEMS: None.

4. ADOPTION OF AGENDA

MOTION - #022-033

Moved by Bob Power, seconded by Ray McNeice

THAT the Library Board adopt the Agenda of June 9, 2022 as presented.

CARRIED.

5. ERRORS & OMISSIONS: Minutes of Regular Board Meeting – May 5, 2022

MOTION - #022-034

Moved by Nadine Williams, seconded by Anand Daté

THAT the May 5, 2022 Minutes of the regular Board Meeting be accepted. CARRIED.

6. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS:

There were no matters arising from the Minutes of previous meetings.

7. BUSINESS ARISING:

7.1 Master Plan – Presentation to Council

The CEO reported that the presentation to Council on the Library Master Plan was highly successful as it was approved unanimously. The CEO thanked Board members for their support by attending the meeting. Councillor Bartley shared that Council appreciated the CEO and Board for their well-run organization. The Chair echoed her thanks to the CEO and Board.

7.1 Community Art Project – Presentation to Council

The CEO thanked Joao Carrolo, Latcham’s Coordinator of Engagement, Events and Fundraising for his presentation to Council on the community art project that received Council’s support. It is planned to commence in September 2022 and should receive national coverage.

The CEO announced that Latcham has submitted a proposal to the Leisure Department offering to utilize the public exhibition space at the Municipal building.

7.3 Staff Development Day 2022

The CEO thanked the Board for their support to conduct the recent Staff Development Day. It was a successful learning opportunity with many educational workshops that provided fun activities for staff based on “The Amazing Race”.

8. COUNCIL CONNECTS

Councillor Bartley reported that Council recently unveiled an Indigenous plaque at a well-attended community presentation.

9. REPORT FROM OLS:

No report.

10. REPORT FROM FOPL:

The CEO confirmed that she will attend FOPL's Annual General Meeting on June 10, 2022.

11. NEW BUSINESS

11.1 Policy Review: GOV09- CEO Evaluation

In policy GOV09, the CEO added a new CEO Job Description that was updated to include the responsibility of running the Latcham Art Centre.

MOTION - #022-035

Moved by Bob Power, seconded by Ray McNeice
THAT policy *GOV09 CEO Evaluation* be approved.

CARRIED.

11.2 Audit 2021

MOTION - #022-036

Moved by Nadine Williams, seconded by Richard Bartley
THAT the 2021 Audit prepared by BDO Auditors be approved.

CARRIED.

11.3 Annual Report 2021

MOTION - #022-037

Moved by Bob Power, seconded by Glyde MacLennan
THAT the 2021 Annual Report be approved.

CARRIED.

11.4 Correspondence – Letter from Bradford-West Gwillimbury Library Board

The CEO reviewed the letter from BWG Library Board that notifies Ontario Libraries of the Simcoe County decision to revoke their library consortium.

MOTION - #022-038

Moved by Glyde MacLennan, seconded by Richard Bartley
THAT the letter from Bradford-West Gwillimbury Library Board be received as information.

CARRIED.

11.5 Board Legacy Document

The CEO explained that the Board Legacy document will aid future Board members to identify past partners, issues and accomplishments. After much discussion, the Board decided to complete the individual forms as a group at the September Board meeting.

12. ROUND TABLE DISCUSSION

Customer Compliment to Staff

The CEO read an email that was received from the Guelph Hospice complimenting Jeff Bennet, Coordinator of Digital Services, for his outstanding customer service in helping a Stouffville resident access technology required for a vital Zoom meeting.

13. NEXT MEETING – Thursday, September 8, 2022

The next Library Board meeting will be on September 8, 2022 in person.

14. ADJOURNMENT

MOTION - #022-039

Moved by Ray McNeice, seconded by Anand Daté

THAT the Library Board meeting be adjourned at 7:48 p.m.

CARRIED.

Signed: _____

Sandra Liaros, Library Board Chair

Date: _____

Sept 15/22