

Library Board Meeting

MINUTES

October 6, 2022 at 7 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Bill Slovitt, John Relph, Ray McNeice, Bob Power, Anand Daté,
Nadine Williams, Councillor Richard Bartley, Margaret Wallace-CEO.

Regrets: Glyde MacLennan.

Staff: Marcia FrigINETTE, Jennifer Onlock, Tyler Durbano, Anna Kroeplin.

1. **CALL TO ORDER:** 7:00 p.m.

The Chair welcomed Board members and staff to the in-person meeting.

LAND ACKNOWLEDGEMENT:

The Chair recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS:** None.

3. **ADOPTION OF AGENDA**

MOTION - #022-054

Moved by Anand Daté, seconded by Bill Slovitt

THAT the Library Board adopt the Agenda of October 6, 2022, as presented.

CARRIED.

4. **ERRORS & OMISSIONS:** Minutes of Regular Board Meeting – September 15, 2022

MOTION - #022-055

Moved by Nadine Williams, seconded by Ray McNeice

THAT the September 15, 2022, Minutes of the regular Board Meeting be accepted.

CARRIED.

5. **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS:** None.

6. BUSINESS ARISING:

6.1 Manager, Customer Service and Collections – Marcia Friginette

The CEO introduced Marcia Friginette who recently accepted the position of Manager of Customer Service and Collections.

The CEO shared with the Board that Jeff Bennett recently accepted a position outside of the Library in the same field. He was thanked for his contributions to WSPL.

6.2 Beyond Craft Event Update – Jennifer Onlock, Manager of Latcham Art Centre

The CEO introduced Jennifer Onlock who provided an update on the planning of Latcham’s annual “Beyond Craft” fundraising event. It will be held over 4-days from November 24 to November 27, 2022 at 19-on-the-Park in conjunction with the Town’s “Stouffville Holiday Market” event. To date, 26 artisans and vendors will offer hand-made, one-of-a-kind products from jewelry to textiles to art.

Discussion ensued on the details of how funds will be raised, specifically a tap option for donations. Anand Daté will forward the information to the CEO.

Recruitment for volunteers is underway. The CEO will send the registration information and schedule to Board members if they would like to help during the event.

The CEO thanked Jennifer for the tremendous amount of work her and the Latcham staff have undertaken to organize this event.

6.3 Street Art Seniors of Stouffville (SASS) – Jennifer Onlock, Manager of Latcham Art Centre

The SASS program provided an opportunity to seniors to make a place in their community through street art. 10 years ago, the Facilitators from Portugal created a graffiti art program for seniors, and Stouffville is the first Canadian location to conduct this program.

From September 26 - 28, 2022, 15 seniors (partnered with 11 teen volunteers) completed the three-day program that included a two-day workshop to learn the history of graffiti as an expression of art and to create their own stencils. On the third day, the seniors applied those techniques by spray painting a 18’x 6’ wall panel erected on the exterior of 6240 Main Street, (as well as two 4’ x 8’ panels to be exhibited indoors). The group of seniors found it very rewarding and asked Latcham to offer future similar programs for seniors.

A film crew was invited to chronicle the SASS program in a documentary. Latcham hopes to debut the film at the gallery during a future “red carpet” event.

Ms. Onlock thanked the Library Board, CEO, Council, Town Staff, Schell Lumber, and the Federal government for their support and efforts to bring this international project to fruition. The CEO thanked the Latcham Manager and her staff for their outstanding work on this rewarding program that contributed to the community.

6.4 2023 Exhibition Preview – Tyler Durbano, Coordinator of Exhibitions/Curator

The following 2023 exhibition schedule was presented with detailed descriptions of each:

- December 2022 – January 2023 – “*Images*” (Graduating Class of SDSS)
- January 30 – March 6, 2023 – “*Voices in the Cool White Darkness*”
- March 10 – April 21, 2023 – Annual Juried Exhibition
- April 28 – May 20, 2023 – “*Celebrations*” (15 local schools)
- May 26 – July 8, 2023 – “*Red Oat and Purple Plume*”
- July 14 – August 19, 2023 – “*SASS – Street Art Seniors of Stouffville*” - Graffiti Project
- August 25 – October 14, 2023 – Untitled Solo Exhibition (Vanessa Dion Fletcher)
- October 20 – December 9, 2023 – “*Erudition*” (Max Lupo & Jose A. Mora)
- December 15, 2022 – January 13, 2024 – “*Images*” (Graduating Class of SDSS)

The CEO thanked Mr. Durbano for his presentation and work on pre-planning the 2023 exhibitions.

7. COUNCIL CONNECTS:

Councillor Bartley thanked Library staff for organizing the October 5th Candidates Meet & Greet and Mayoral Debate at Spring Lakes Golf Club.

8. COMMITTEE REPORTS:

There were no reports.

9. REPORT FROM FOPL:

Anand Daté reported on FOPL’s emergency meeting to consider Simcoe County Library Consortium’s request.

10. NEW BUSINESS

10.1 Library Board Meeting Schedule & Library Holiday Schedule - 2023

MOTION - #022-056

Moved by John Relph, seconded by Bob Power

THAT the 2023 *Library Board Meeting Schedule & Library Holiday Schedule* be approved. CARRIED.

10.2 Policy Review

a. By-Law 18-01: Library Board Insurance

The CEO recommended that By-Law 18-01 be repealed as the contents are in policy OP02 - Emergency, Security, Insurance, and Indemnification.

MOTION - #022-057

Moved by John Relph, seconded by Nadine Williams

THAT the *By-Law 18-01 Library Board Insurance* be repealed.

CARRIED.

The CEO reviewed suggested updates to comply with legislative requirements and include the Latcham Art Centre to the following policies:

- b. Policy FR01: Fundraising – General Gift Acceptance**
- c. Policy FR02: Fundraising – Administration**
- d. Policy FR03: Fundraising – Partnerships & Sponsorships**
- e. Policy HR10: Use of Technology**
- f. Policy HR07: Electronic Monitoring**

Regarding policy HR07, the CEO explained that it is intended to establish guidelines for staff practices and procedures related to electronic monitoring of employees. It is a legislative requirement that will become effective October 11, 2022.

MOTION - #022-058

Moved by Nadine Williams, seconded by Anand Daté

THAT the following policies be approved with recommended revisions:

- FR01: Fundraising – General Gift Acceptance; and,
- FR02: Fundraising – Administration; and,
- FR03: Fundraising – Partnerships & Sponsorships; and,
- HR10: Use of Technology; and,
- HR07: Electronic Monitoring.

CARRIED.

11. ROUND TABLE DISCUSSION

The application to reapply to serve on the Library Board will be available on October 17, 2022 on the Library's and Town's websites.

12. NEXT MEETING – Thursday, November 3, 2022

The next Library Board meeting will be on November 3, 2022, in person.

13. ADJOURNMENT

MOTION - #022-059

Moved by Bob Power, seconded by Bill Slovitt

THAT the Library Board meeting be adjourned at 8:25 p.m.

CARRIED.

Signed: 
Sandra Liaros, Library Board Chair

Date: Nov 3/22