

Library Board Meeting

MINUTES

November 3, 2022, at 7 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Bill Slovitt, Ray McNeice, Bob Power, Anand Daté, Margaret Wallace-CEO.
Regrets: Nadine Williams, John Relph, Glyde MacLennan, Councillor Richard Bartley.
Staff: Marcia Friginette, Jennifer Li, Kate Scheiers (7:40 p.m.), Anna Kroepin.

1. **CALL TO ORDER:** 7:00 p.m.

The Chair welcomed Board members, a guest, and staff to the in-person meeting.

LAND ACKNOWLEDGEMENT:

The Chair recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF GUEST AND PRESENTATION – 7:05-7:35pm**

The Chair introduced Constable Ava Griffith of the York Regional Police, Mental Health Support Team to make a presentation on Community Engagement and Wellbeing to the Board.

Constable Griffith referred to a Power Point and reviewed examples of calls and their risks, common misconceptions, and when to call 911. She defined the crisis team and how they work together. Effective techniques were outlined on how to communicate with someone who is in crisis.

The Chair thanked Constable Griffith for her informative presentation. Discussion ensued on the safety and security of the facility and the planned operational strategies for future implementation.

3. **INTRODUCTION OF ADDENDUM ITEMS:** None.

4. **ADOPTION OF AGENDA**

MOTION - #022-060

Moved by Bill Slovitt seconded by Ray McNeice

THAT the Library Board adopt the Agenda of November 3, 2022, as presented.

CARRIED.

5. **ERRORS & OMISSIONS:** Minutes of Regular Board Meeting – October 6, 2022

MOTION - #022-061

Moved by Bob Power, seconded by Anand Daté

THAT the October 6, 2022, Minutes of the regular Board Meeting be accepted.

CARRIED.

6. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS:

There were no matters arising from Minutes of previous meetings.

7. BUSINESS ARISING:

7.1 CEO-011-22 Library Statistics 2022 – Q3

There were no questions regarding this report.

7.2 2022 Library Operating Budget -Q3 Update

The CEO reviewed the 3rd quarter Library Operating budget which is on target because of increased programming partnerships and under-staffing due to current economic conditions.

7.3 2022 Latcham Operating Budget – Q3 Update

The CEO reviewed the 3rd quarter Latcham Operating budget which is on target due to elevated programming.

MOTION - #022-062

Moved by Anand Daté, seconded by Bill Slovitt

THAT report #CEO-011-22: *Library Statistics 2022- Q3* be received for information; and,

THAT *2022 Library Operating Budget -Q3 Update* be received for information; and,

THAT *2022 Latcham Operating Budget -Q3 Update* be received for information.

CARRIED.

8. COUNCIL CONNECTS:

There was no report as Councillor Bartley was not in attendance. The Chair extended the Board's congratulations to Councillor Bartley and Councillor Sherban for their recent re-elections.

9. COMMITTEE REPORTS:

9.1 Finance Committee: CEO-088-22: Budget 2023 – Library and Latcham Capital Budget

The Chair of the Finance Committee reviewed the Capital Budget. There were no questions.

MOTION - #022-063

Moved by Bob Power, seconded by Bill Slovitt

THAT report #CEO-088-22: *Budget 2023 - Library and Latcham Capital Budget* be approved.

CARRIED.

10. REPORT FROM FOPL:

Anand Daté reported that the next FOPL meeting will be held on November 18, 2022.

11. NEW BUSINESS

11.1. Policy Review:

The CEO reviewed revisions to the following policies to update them and to comply with legislative requirements:

- 1.1.1. LIB HR03 – Code of Conduct for Employees
- 1.1.2. LAC HR03 – Code of Conduct for Employees
- 1.1.3. OP04 – Collection Development
- 1.1.4. OP05 – Interlibrary Loans

MOTION - #022-064

Moved by Ray McNeice, seconded by Bob Power

THAT the following policies be approved with recommended revisions:

- HR03 – Library Code of Conduct for Employees; and,
- HR03 – Latcham Code of Conduct for Employees; and,
- OP04 – Collection Development; and,
- OP05 – Interlibrary Loans.

CARRIED.

12. ROUND TABLE DISCUSSION

The deadline to reapply to serve on the Library Board is November 9, 2022.

The CEO read a letter from OLS and FOPL to the Minister of Municipal Affairs & Housing.

13. NEXT MEETING – Thursday, December 8, 2022

The CEO asked the Board if they would like to meet on December 1st or 8th for an end-of-term social meeting. All agreed to meet on December 8, 2022, in person at 6:30 p.m.

14. ADJOURNMENT

MOTION - #022-065

Moved by Bill Slovitt, seconded by Bob Power

THAT the Library Board meeting be adjourned at 8:20 p.m.

CARRIED.

Signed: 
Sandra Liaros, Library Board Chair

Date: Dec 8/22

