

Library Board Meeting

MINUTES

December 7, 2023, at 6:30 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Nadine Williams, Carol Hughes, Colin Whitebread, Councillor Kroon, Councillor Smith

Regrets/Absent: David Parmer

Staff: Marcia FrigINETTE, Kate Scheiers, RM Pucci (secretary)

1. **CALL TO ORDER:** 6:30 p.m.

The Chair welcomed Board Members and called the meeting to order at 6:30 p.m.

LAND ACKNOWLEDGEMENT:

The Chair recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

MOTION - #023-060

Moved by Colin Whitebread, seconded by Nadine Williams

THAT the Library Board adopt the Agenda of December 7, 2023.

CARRIED.

4. **ERRORS & OMISSIONS: Minutes of Regular Board Meeting – November 2, 2023**

MOTION - #023-061

Moved by Councillor Kroon, seconded by Councillor Smith

THAT the November 2, 2023, Minutes of the regular Board Meeting be accepted.

CARRIED.

5. **MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING**

There were no matters arising from the Minutes of the previous Board meeting.

6. BUSINESS ARISING

6.1 Mid-Term Board Vacancy

CEO Margaret confirmed that the Council has selected two (2) new Board members. As Council will formally assign the new Board members with a By-law in January, the Board agreed to cancel the January meeting so we can begin the new year with the full Board at the February meeting. February's Board meeting will be on the 1st of the month.

7. NEW BUSINESS

7.1 Policy Review

- a. LIB – GOV02 – Board Orientation
- b. LIB – GOV03 – Duties and Responsibilities of the Board
- c. LIB – GOV05 – Policy Development
- d. LIB – GOV08 – Advocacy
- e. LIB – GOV13 – Delegation of Authority
- f. LIB – OP08 – Meeting Rooms

MOTION - #023-062

Moved by Carol Hughes, seconded by Hugo Kroon

THAT the Policies LIB-GOV02, LIB-GOV03, LIB-GOV05, LIV-GOV08, LIB-GOV13, and LIB-OP08 be approved as presented. CARRIED.

8. ROUND TABLE DISCUSSION

There were no additional items to discuss.

9. NEXT MEETING – Thursday, February 1, 2024 @ 7 p.m.

10. ADJOURNMENT

MOTION - #023-063

Moved by Nadine Williams, seconded by Carol Hughes

THAT the Library Board meeting be adjourned at 6:37 p.m. CARRIED.

Signed: _____

Sandra Liaros, Library Board Chair

Date: _____