

Library Board Meeting

MINUTES

June 20, 2024 at 7:00 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Nadine Williams, Carol Hughes, David Parmer, Dina Simon, Councillor Kroon, Councillor Smith
Guests: Lameck Chimoga - KPMG
Regrets/Absent: Rocco Priore, Colin Whitebread
Staff: Marcia FrigINETTE, Kate Scheiers, Elilini Ponnampalam, RM Pucci (secretary)

1. **CALL TO ORDER:** 7:05PM

The Chair welcomed Board Members and called the meeting to order at 7:05 p.m.

LAND ACKNOWLEDGEMENT:

Board Trustee, Carol Hughes, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

It was noted that there was an error made on the June 20, 2024 Agenda: there were no new members to be introduced at this meeting.

MOTION - #024-046

Moved by Carol Hughes, seconded by Dina Simon

THAT the Library Board adopt the amended Agenda of June 20, 2024.

CARRIED.

4. **ERRORS & OMISSIONS: Minutes of Regular Board Meeting: May 30, 2024**

Board Members confirmed that the May 30, 2024 Board Meeting minutes were reviewed, with Amendment; Nadine Williams was not present at this meeting.

MOTION - #024-047

Moved by Carol Hughes, seconded by David Parmer
THAT the Library Board accept the amended minutes of the May Regular Board Meeting.

CARRIED.

5. MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING

There were no matters arising from the Minutes of the previous Board meeting.

6. BUSINESS ARISING

6.1 CEO-012-24 Reserve Contributions and Balances

Councillor Smith inquired of the Recording Studio Equipment credit. The CEO explained that balances listed on report CEO-012-24 Reserve Contributions and Balances are deposits from surpluses, from interest, etc and money that is allocated to a Project is recorded as a credit. These funds will be spent appropriately, and have been approved by the Board and Council. These approved Capital Projects can bridge over multiple years.

MOTION - #024-048

Moved by Councillor Maurice Smith, seconded by Nadine Williams
THAT CEO-012-24 Reserve Contributions and Balances be received for information.

CARRIED.

6.2 Stouffville Reads 2024 – Discussion

The Board Chair thanked Margaret Wallace, the Library team, and the Fundraising Committee for a fabulous event. Sandra Liaros commended everyone for their efforts and noted an appreciation for their hard work. The CEO presented a slideshow of the event, and the Board enthusiastically recalled the success of Stouffville Reads. The dinner theater troupe engaged attendees with their interactive show and everyone agreed it was a most memorable evening. Margaret Wallace let the Board members know they would be receiving photographs taken that evening, which were taken by Molly Steels from Latcham Art Gallery. A profit of approximately \$2,000 was made.

A Stouffville Reads 2024 social media presence was made on Instagram, Facebook, and the Library website. Recorded videos of the three (3) Champions were also posted. The total votes from the public ballots were added to the Stouffville Reads 2024 evening ballots. Champion Elaine Bernard, Senior Development Officer from the Markham Stouffville Hospital Foundation, was the winning Champion of this year's Stouffville Reads.

7. COUNCIL CONNECTS

Councillor Maurice Smith thanked Sandra Liaros and Margaret Wallace for conducting organized and informational Library Board meetings in 2023 and 2024.

Councillor Hugo Kroon encouraged the Library Board to keep Council apprised of Library needs, which assists with an effective budget process, also noting that 2025 will be an election budget. He

additionally recognized a Lifesaving Award, awarded to the Whitchurch-Stouffville Leisure Centre and Fire Department. Collectively, with their efforts and Health & Safety training, they worked as a team to assist an individual in distress in the Leisure Centre.

Councillor Hugo Kroon informed the Board that the Town of Stouffville has been recognized as the #1 place to work in Canada. The Mayor's goal is to make the Town of Stouffville a town for those that wish to live and work. There has been an increase of the number of applicants for Town employment and increased numbers of volunteers for community events. Councillor Hugo Kroon concluded with lauding CEO Margaret Wallace for being a constant presence at all Council meetings.

8. COMMITTEE REPORTS

8.1 Finance Sub-Committee – Minutes of May 28, 2024 Meeting

MOTION - #024-049

Moved by Carol Hughes, seconded by David Parmer

THAT the Library Board accept the minutes of the May 28, 2024 Finance Sub-Committee.

CARRIED.

9. FOPL REPORT

Board Vice-Chair, Nadine Williams, reported no updates, other than the Cabinet shuffle, as per the recent news reports.

10. PRESENTATION: KPMG – Review of 2023 Audit Report

Sandra Liaros welcomed Lameck Chimoga from KPMG to review WSPL's 2023 Audit Report. He explained that there was nothing to report: there were no unusual entries, no issues noted with capital assets, grants and donations were confirmed easily with no unusual findings, and cash balances were confirmed with financial institutions. Accounting policies and practices during 2023 were followed appropriately, and there was nothing unusual or unfavourable to report. Councillor Maurice Smith thanked Mr. Chimoga for the presentation.

11. NEW BUSINESS

11.1 2023 Audit – Motion to Approve

MOTION - #024-050

Moved by Councillor Maurice Smith, seconded by Nadine Williams,

THAT the Whitchurch-Stouffville Public Library 2023 Audit be approved.

CARRIED.

12. ROUND TABLE DISCUSSION

The CEO informed the Board that the Library logo project was progressing well, and a meeting would be called in this summer to present the final logo – accompanied by a storytelling by Trajectory.

13. **NEXT MEETING:** September 5, 2024

14. **ADJOURNMENT**

MOTION - #024-051

Moved by Councillor Hugo Kroon, seconded by Councillor Maurice Smith,
THAT the Library Board meeting be adjourned at 7:46 p.m.

CARRIED.

Signed: 
Sandra Liaros, Library Board Chair

Date: Aug 8, 2024