



Library Board Meeting

MINUTES

March 6, 2025 at 6:30 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Nadine Williams, Carol Hughes, Colin Whitebread, Dina Simon, David Parmer, Councillor Hugo Kroon, Rocco Priore
Regrets: Councillor Maurice Smith
Staff: Jennifer Onlock, RM Pucci (secretary)

1. **CALL TO ORDER:**

The Chair welcomed Board Members and called the meeting to order at 6:30 p.m.

LAND ACKNOWLEDGEMENT:

Board member, Carol Hughes, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

MOTION - #025-012

Moved by Nadine Williams, seconded by Colin Whitebread
THAT the Library Board adopt the Agenda of March 6, 2025.

CARRIED.

4. **ERRORS & OMISSIONS:**

There were no matters arising from the Minutes of the previous Board meeting. Nadine Williams noted that her attendance for the February Board meeting was virtual, and not in-person.

MOTION - #025-013

Moved by Dina Simon, seconded by David Parmer
THAT the February 6, 2025, Minutes of the regular Board Meeting be accepted.

CARRIED.

5. **COUNCIL CONNECTS**

CEO Margaret Wallace spoke of the proposed March 27, 2025 Town Hall, presented by the Mayors of the Town of Stouffville and Town of Uxbridge. This will provide the opportunity for the Mayors to answer questions from the community re: recently-announced tariffs and the impact on the local community.

6. **COMMITTEE REPORTS**

6.1 Fundraising Sub-Committee

- a. Notes from February 12, 2025

MOTION - #025-014

Moved by Councillor Hugo Kroon, seconded by Rocco Priore
THAT the notes from the February 12, 2025 Fundraising Sub-Committee meeting be received for information.

CARRIED.

- b. Stouffville Reads Tickets

Board Trustee, David Parmer, announced this year's theme for Stouffville Reads 2025: Infinite Horizons. Maeve Badger, Coordinator, Events & Fundraising, has requested that the Board kindly keep track of ticket numbers and ticket owners' cell numbers as a means of identifying the ticket owners for the silent auction portion of the event. Ticket cost will be confirmed.

7. **COMMITTEE REPORTS**

7.1 Operating Budget 2024 – Q4 Actuals vs Budget

MOTION - #025-015

Moved by Nadine Williams, seconded by David Parmer
THAT Operating Budget 2024 – Q4 Actuals vs Budget be received for information.

CARRIED.

7.2 Policy Review

- a. LIB – FR01 – Fundraising – Gift Acceptance
b. LIB – FR02 – Fundraising - Administration

MOTION - #025-016

Moved by Carol Hughes, seconded by Rocco Priore
THAT Polices LIB – FR01 – Fundraising – Gift Acceptance and LIB – FR02 – Fundraising - Administration be approved.

CARRIED.

7.3 Board Training Session

The CEO announced that based on a previous meeting with N6 CEOs, two (2) training sessions will be arranged: the first session, on March 31, 2025, is being arranged for library leaders, and the second session will include all library Boards in the N6 on a Saturday in October – during Canadian Library month. The location of the October training session will feature James Turk as the speaker. Further details are forthcoming.

8. MOVE TO IN-CAMERA MEETING – 6:45 p.m.

The Library Board moved into an in-camera meeting, as per the Public Libraries Act, Section 16.1, subsection 4.c.

MOTION - #025-017

Moved by Dina Simon, seconded by Carol Hughes

THAT the Library Board move into an in-camera meeting at 6:45 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA MEETING – 7:00 p.m.

MOTION - #025-018

Moved by Rocco Priore, seconded by Nadine Williams

THAT the Library Board move out of in-camera meeting at 7:00 p.m.

CARRIED.

9. ROUND TABLE DISCUSSION

There were no items to discuss.

10. NEXT MEETING: April 3, 2025

11. ADJOURNMENT

MOTION - #025-019

Moved by Rocco Priore, seconded by Nadine Williams

THAT the Library Board meeting be adjourned at 7:32 p.m.

CARRIED.

Signed: _____

Sandra Liaros, Library Board Chair

Date: _____