



# Library Board Meeting

## MINUTES

April 3, 2025 at 6:30 p.m.

*Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.*

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Present: Sandra Liaros, Margaret Wallace – CEO, Carol Hughes, Colin Whitebread, Dina Simon, Councillor Maurice Smith, David Parmer, Councillor Hugo Kroon, Rocco Priore  
Regrets: Nadine Williams  
Staff: Marcia Friginette, Kate Scheiers, Shaket Sinha, RM Pucci (secretary)

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1. **CALL TO ORDER:**

The CEO, Margaret Wallace, welcomed Board Members on behalf of Board Chair - Sandra Liaros, and called the meeting to order at 6:35 p.m. The CEO noted that Sandra Liaros would be joining the meeting shortly, and that Board Vice-Chair, Nadine Williams, sent her regrets for the April 3, 2025 Board meeting.

Margaret Wallace also welcomed guest, Dina Barazza of the Talent Consortium. Dina Barazza would be conducting the Library Board SWOT session at this meeting as part of the strategic planning.

The CEO further welcomed Marcia Friginette – Manager, Library Services and Shaket Sinha – Coordinator of IT Technology. Their presentation on demographics for the Town of Stouffville would be discussed at this meeting, also as part of strategic planning process.

**LAND ACKNOWLEDGEMENT:**

Board member, David Parmer, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

**MOTION - #025-020**

Moved by Dina Simon, seconded by Carol Hughes  
THAT the Library Board adopt the Agenda of April 3, 2025.

CARRIED.

4. ERRORS & OMISSIONS:

There were no matters arising from the Minutes of the previous Board meeting.

MOTION - #025-021

Moved by David Parmer, seconded by Rocco Priore

THAT the March 6, 2025, Minutes of the regular Board Meeting be accepted.

CARRIED.

5. MOVE TO IN-CAMERA MEETING – 6:37 p.m.

The Library Board moved into an in-camera meeting, as per the Public Libraries Act, Section 16.1, subsection 4.c.

MOTION - #025-022

Moved by Councillor Maurice Smith, seconded by Carol Hughes

THAT the Library Board move into an in-camera meeting at 6:37 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA MEETING – 6:55 p.m.

MOTION - #025-023

Moved by Colin Whitebread, seconded by Dina Simon

THAT the Library Board move out of in-camera meeting at 6:55 p.m.

CARRIED

6. STRATEGIC PLANNING SESSION #1

Marcia Friginette and Shaket Sinha reported to the Board that they gathered their statistics and data through the census on the Town of Stouffville website, the Master Plan for WSPL, Town of Stouffville GIS, and Polaris. They focused on assessing population size and growth trends.

Their key takeaways from data collection and observation included the following:

- The Town of Stouffville population has changed drastically from 2001 to 2021
- 8.8% population increase from 2016 to 2021
- projected population growth by 2031 is expected to increase by 69% and 83.8% by 2041
- by 2051, the Town population will increase by 107% - more than double the 2021 Town population figures
- the largest group to experience growth is the age group of 25 to 64
- overall, the Town of Stouffville is experiencing aggressive population growth
- This will put a strain on our resources

Dina Barazza conducted the SWOT exercise with the Library Board and thanked the Board for their engagement and contributions. She will return to the May Board meeting to facilitate discussion re: the Library's vision for the next ten (10) years.

7. **ROUND TABLE DISCUSSION**

Councillor Hugo Kroon was pleased with the Library's 2024 Accomplishments, as presented by Nadine Williams at the April 2, 2025 Town of Stouffville Council meeting. He noted that Council appreciates the Library's hard work and diligence, and that support from municipalities is critical. He encouraged the Board to advocate and speak on behalf of the Stouffville Library's dedication to their commitment to providing invaluable programs and services.

The CEO had issued a communication re: the reschedule date of Stouffville Stories, which was cancelled due to inclement weather. This will now take place on June 13, 2025 at 7:00 p.m. She encouraged the Board to attend; this event features many fascinating stories from residents of Stouffville.

Margaret Wallace also spoke of the recent N6 + 1 Leadership training held at the Stouffville Library. The Library hosted 46 participants, including CEOs, managers, coordinators, and administrative staff from Georgina, Newmarket, Aurora, King City, and East Gwillimbury. The day included budget training, breakout sessions, and training on critical thinking skills – which was facilitated by Juice Inc. The day was an overall success and is planned to continue on an annual basis.

The Library Board discussed forthcoming Board meeting start times; it was decided and voted that a 6:30 p.m. start would be ideal.

David Parmer, who is a member of the Stouffville Library Fundraising Sub-Committee, recommended that the Board bring their contributions to the May meeting re: Stouffville Reads 2025 silent auction donation wine basket.


8. **NEXT MEETING: May 1, 2025**

9. **ADJOURNMENT**

**MOTION - #025-024**

Moved by Colin Whitebread, seconded by Rocco Priore  
THAT the Library Board meeting be adjourned at 8:30 p.m.

CARRIED.

Signed:   
Sandra Liaros, Library Board Chair

Date: May 1, 2025