



Library Board Meeting

MINUTES

May 1, 2025 at 6:30 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Carol Hughes, Dina Simon, Councillor Maurice Smith, David Parmer

Regrets: Colin Whitebread, Councillor Hugo Kroon, Rocco Priore

Staff: Marcia Friginette, Kate Scheiers, RM Pucci (secretary)

1. CALL TO ORDER:

Board Chair, Sandra Liaros, called the meeting to order at 6:33 pm.

The Board Chair welcomed back Dina Barazza, from Talent Consortium; Dina is conducting a Strategic Plan visioning exercise with the Board.

She also welcomed Kate Scheiers, Manager of Programs & Community Engagement. Kate Scheiers will be presenting on Library trends, in relation to the Stouffville Library Strategic Plan 2025 – 2028.

LAND ACKNOWLEDGEMENT:

Board member, Councillor Maurice Smith, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. INTRODUCTION OF ADDENDUM ITEMS

There were no additions to the agenda.

3. ADOPTION OF AGENDA

MOTION - #025-025

Moved by David Parmer, seconded by Carol Hughes
THAT the Library Board adopt the Agenda of April 3, 2025.

CARRIED.

4. ERRORS & OMISSIONS:

There were no matters arising from the Minutes of the previous Board meeting.

MOTION - #025-26

Moved by Dina Simon, seconded by Councillor Maurice Smith
THAT the April 3, 2025, Minutes of the regular Board Meeting be accepted.

CARRIED.

5. STOUFFVILLE LIBRARY – STRATEGIC PLAN, 2025 - 2028

a. CEO-007-25 Strategic Plan, 10 Year Visioning Exercise

MOTION - #025-027

Moved by Carol Hughes, seconded by David Parmer
THAT Report CEO-007-25 Strategic Plan, 10 Year Visioning Exercise be received for information.

CARRIED.

b. Library Trends Presentation – Kate Scheiers, Manager of Programs and Community Engagement

Kate Scheiers, along with Kathrin Jensen – Library Assistant, conducted research on five (5) libraries to determine what programs and services they provided. They looked at libraries such as Georgina, Markham, Burlington, Pickering, and Campbell County (USA). The research covered programs/events, technology/innovation, and collections/materials. For example, Burlington Public Library runs an iPad Boot Camp program, Georgina Public Library has C-Pens for individuals with dyslexia or other learning disabilities, and Pickering Public Library has a mobile outreach vehicle, called OVEE. The presentation highlighted the importance of ensuring programs and events match the needs and interests of the community, and the need for staff to have resources and tools to ensure success.

c. Visioning Exercise – Dina Barazza, Talent Consortium

Dina Barazza from Talent Consortium started the session with an icebreaker.

Dina also engaged the Board in a "Two Chairs and a Square Debrief." This activity is designed to determine how spaces, staffing, and funding can evolve to remain nimble and address the growing population and their needs. The goal is to find ways to adapt and be ready to meet the community's changing demands.

The objective moving forward is to raise awareness and encourage community participation in the public engagement sessions scheduled for May. These sessions aim to gather input and feedback from residents and stakeholders on key initiatives.

6. COUNCIL CONNECTS

Councillor Maurice Smith was pleased to speak of an important announcement on the Town website that was forthcoming. 2026 Town budgets preparation is starting June 2025.

Dina Simon and Colin Whitebread, Stouffville Library Board members, will be presenting at the May 7, 2025 Council meeting at 1:00 pm re: Latcham Art Gallery signage.

7. COMMITTEE REPORTS

7.1 Fundraising Sub-Committee

- a. Notes from March 20, 2025 meeting
- b. Notes from April 22, 2025 meeting

MOTION - 025-028

Moved by Nadine Williams, seconded by Dina Simon

THAT Notes from March 20, 2025 and April 22, 2025 Finance Sub-Committee be received for information.

CARRIED.

8. NEW BUSINESS

8.1 CEO-006-25 Tariff Impact Report

MOTION - 025-029

Moved by Councillor Maurice Smith, seconded by David Parmer

THAT CEO-006-25 Tariff Impact Report be received for information.

CARRIED.

8.2 Policy Review

LIB-HR02-Staff Selection and Assignment

MOTION - 025-030

Moved by Dina Simon, seconded by Nadine Williams

THAT Policy LIB-HR02-Staff Selection and Assignment be approved.

CARRIED.

8.3 CEO-008-25 Stouffville Reads 2025 – Champions and Titles

MOTION - 025-031

Moved by David Parmer, seconded by Dina Simon

THAT CEO-008-25 Stouffville Reads 2025 – Champions and Titles be received for information.

CARRIED.

9. IN-CAMERA DISCUSSION - 8:17 p.m.

The Library Board moved into an in-camera meeting, as per the Public Libraries Act, Section 16.1, subsection 4.c.

MOTION - 025-032

Moved by Carol Hughes, seconded by David Parmer
THAT the Library Board meeting be adjourned at 8:30 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA MEETING – 8:38 p.m.

MOTION - #025-033

Moved by David Parmer, seconded by Councillor Maurice Smith
THAT the Library Board move out of in-camera meeting at 6:55 p.m.

CARRIED.

10. ROUND TABLE DISCUSSION

Nadine Williams, Library Board vice-chair, suggested moving to a consent agenda; a motion will be brought forth for approval at the June Board meeting to move to consent agendas. This will allow for the Board to dig deeper into topics such as the Strategic Plan, conduct staff presentations, and explore areas in the Library, such as the Makerspace.

David Parmer spoke of the May opening of the Stouffville Community Medicine Garden and Doors Open. David will forward a link to this event for further information.

Margaret Wallace reminded the Board of the Library Staff Development Day on May 5. This day-long event will feature Christine Kilby, and Mayor Iain Lovatt is scheduled to attend as well, along with Library Board Chair, Sandra Liaros.

11. NEXT MEETING: June 12, 2025

12. ADJOURNMENT

MOTION - #025-034

Moved by Dina Simon, seconded by Carol Hughes
THAT the Library Board meeting be adjourned at 8:45 p.m.

CARRIED.

Signed: _____

Sandra Liaros, Library Board Chair

Date: _____

June 12/25