Stouffville Library

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wsplibrary.ca

Library Board Meeting

MINUTES

October 2, 2025 at 6:30 p.m.
Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Nadine Williams, Carol Hughes, Colin Whitebread, Dina Simon, Councillor Maurice Smith, David Parmer, Councillor Hugo Kroon, Rocco Priore
Regrets:
Staff: Marcia Friginette, Kate Scheiers, Jennifer Onlock

1. CALL TO ORDER:
The Chair welcomed Board Members and called the meeting to order at 6:32 p.m.

LAND ACKNOWLEDGEMENT:
Board member, Dina Simon, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. INTRODUCTION OF ADDENDUM ITEMS
There were no additions to the agenda.

3. ADOPTION OF AGENDA

MOTION - #025-063
Moved by David Parmer, seconded by Colin Whitebread
THAT the Library Board adopt the Agenda of October 2, 2025. CARRIED.

4. ERRORS & OMISSIONS:
There were no matters arising from the Minutes of the previous Board meeting.

MOTION - #025-064
Moved by Councillor Hugo Kroon, seconded by Dina Simon
THAT the September 4, 2025, Minutes of the regular Board Meeting be accepted. CARRIED.

5. PRESENTATION
STRATEGIC PLAN
Margaret Wallace, CEO, along with Kate Scheiers, Manager of Programs & Community Engagement, and Marcia Friginette, Manager of Library Services, provided a presentation to the Board on the Engagement Results and outlined the draft pillars of the new proposed Strategic Plan 2026-2029:

Welcoming & Inclusive Spaces, Access for All, Programs that Reflect our Community, and People at the Heart of Service.

MOTION - #025-065
Moved by Colin Whitebread, seconded by Dina Simon
THAT the Strategic Plan 2026-2029 be approved as amended. CARRIED.

6. COUNCIL CONNECTS
Councillor Smith reviewed a couple of items, including the highlight that the Town of Stouffville's Events team received several Hass & Wilkerson Pinnacle Awards from the International Festival and Event Association for Town-led events.

7. COMMITTEE REPORTS
7.1 Fundraising Sub-Committee
The Board entered some conversation regarding the financial results of Stouffville Reads followed by a brief discussion on the future of Stouffville Reads events.

MOTION - #025-066
Moved by Carol Hughes, seconded by Colin Whitebread
THAT the Fundraising Sub-Committee notes of September 17, 2025 be received for information.
CARRIED.

7.2 Finance Sub-Committee

MOTION - #025-067
Moved by Colin Whitebread, seconded by David Parmer
THAT the Finance Sub-Committee notes of September 25, 2025 be received for information.
CARRIED.

7.2.1 CEO-015-25 Capital Budget 2026
Member of the Finance Sub-Committee Nadine Williams highlighted some key elements of the proposed 2026 Capital Budget for Board Consideration. The Board then entered a brief discussion on the budget related to the Bookmobile project and the Automated Materials Handling Equipment.

MOTION - #025-068
Moved by Carol Hughes, seconded by Councillor Hugo Kroon
THAT the 2026 Capital Budget be approved. CARRIED.

7.2.2 CEO-016-25 Operating Budget 2026
Member of the Finance Sub-Committee Colin Whitebread spoke about the 2026 Operating Budget. This was followed by some discussion regarding elements of the proposed budget. A motion to approve the proposed 2026 Operating Budget has been tabled, pending further discussion.

8. NEW BUSINESS

8.1 Diversity & Inclusion and our Library

David Parmer spoke to the Board on the Moose Hide Campaign, an Indigenous led initiative that distributes moose hide pins intended to open dialogue against gender-based violence. The pins are available to order online.

8.2 2026 Board Meetings and Closures

MOTION - #025-069
Moved by Nadine Williams, seconded by Carol Hughes
THAT the 2026 Board Meetings and Closures schedule be received for information. CARRIED.

8.3 CEO-017-25 Board Meetings & Consent Agenda Model

MOTION - #025-070
Moved by Councillor Hugo Kroon, seconded by David Parmer
THAT the Board Meetings & Consent Agenda Model be accepted. CARRIED.

MOTION - #025-071
Moved by Dina Simon, seconded by David Parmer
THAT the Library Board adopt the use of a consent agenda model beginning with the next regularly scheduled meeting, to allow for expanded discussion and learning regarding services, collections and strategic initiatives. CARRIED.

8.4 Policy Review

8.4.1 FR03 – Fundraising Partnerships & Sponsorships

MOTION - #025-072
Moved by Colin Whitebread, seconded by Dina Simon
THAT Policy FR03 – Fundraising Partnerships & Sponsorships be approved. CARRIED.

8.4.2 OP05 – Interlibrary Loans

MOTION - #025-073
Moved by Rocco Priore, seconded by Nadine Williams
THAT Policy OP05 – Interlibrary Loans be approved. CARRIED.

8.5 CEO-018-25 New and Exciting Updates

MOTION - #025-074
Moved by Councillor Maurice Smith, seconded by David Parmer
THAT Report CEO-018-25 New and Exciting Updates be received for information. CARRIED.

9. IN-CAMERA DISCUSSION – 8:15 p.m.
The Library Board moved into an in-camera discussion as per the Public Libraries Act, Section 16.1, subsection 4.b.

MOTION - #025-075
Moved by Councillor Maurice Smith, seconded by Councillor Hugo Kroon
THAT the Library Board move into an in-camera discussion at 8:15 p.m. CARRIED.

MOVE OUT OF IN-CAMERA DISCUSSION – 9:21 p.m.

MOTION - #025-076
Moved by Carol Hughes, seconded by Nadine Williams
THAT the Library Board move out of in-camera discussion at 9:21 p.m. CARRIED.

MOTION - #025-077
Moved by Nadine Williams, seconded by Dina Simon
THAT the CEO act as directed in the In-Camera session. CARRIED.

10. ROUND TABLE DISCUSSION

11. NEXT MEETING: November 6, 2025 at 6:30 p.m.

12. ADJOURNMENT

MOTION - #025-078
Moved by Carol Hughes, seconded by Dina Simon
THAT the Library Board meeting be adjourned at 9:21 p.m. CARRIED.

Signed: ______________________ Date: Nov 6/25
Sandra Liaros, Library Board Chair