



Library Board Meeting

MINUTES

November 6, 2025 at 7:00 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Nadine Williams, Carol Hughes, Colin Whitebread,
Dina Simon, Councillor Maurice Smith, David Parmer
Regrets: Councillor Hugo Kroon, Rocco Priore
Staff: Kate Scheiers, Jennifer Li

1. **CALL TO ORDER:**

The Chair welcomed Board Members and called the meeting to order at 6:54 p.m.

LAND ACKNOWLEDGEMENT:

Board member, Colin Whitebread, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

MOTION - #025-082

Moved by Carol Hughes, seconded by David Parmer

THAT the Library Board adopt the Agenda of November 6, 2025.

CARRIED.

4. **ERRORS & OMISSIONS:**

There were no matters arising from the Minutes of the previous Board meeting.

MOTION - #025-083

Moved by Carol Hughes, seconded by Councillor Maurice Smith

THAT the minutes of the October 2nd, 2025 Regular Board Meeting and the October 8th, 2025 Special Board Meeting be approved.

CARRIED.

5. **COUNCIL CONNECTS**

Councillor Smith recapped the Council meeting where the Mayor introduced his 2026 budget, with details and presentation available on the Town's website.

6. **CONSENT AGENDA**

The Board accepted the following items under the consent agenda without the need for separate discussion:

Item 6.1 b, 6.2, 6.3, and 6.4

MOTION - #025-084

Moved by David Parmer, seconded by Colin Whitebread

THAT the Board approve items 6.1 b, 6.2, 6.3, and 6.4 on the consent agenda and adopt the recommendations contained therein.

CARRIED.

6.1 a – OP06 PUBLIC COMPLAINT HANDLING POLICY

The Board pulled the following items from the consent agenda for further discussion:

Item 6.1 a OP06 Public Complaint Handling Policy

MOTION - #025-085

Moved by David Parmer, seconded by Carol Hughes

THAT the Board approve item 6.1 a with the discussed amendments.

CARRIED.

7. **IN-CAMERA DISCUSSION – 7:06 P.M.**

The Library Board moved into an in-camera discussion as per the Public Libraries Act, Section 16.1, subsection 4.b.

MOTION - #025-086

Moved by David Parmer, seconded by Councillor Maurice Smith

THAT the Library Board move into an in-camera discussion at 7:06 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA DISCUSSION – 7:55 p.m.

MOTION - #025-087

Moved by Nadine Williams, seconded by Carol Hughes

THAT the Library Board move out of in-camera discussion at 7:55 p.m.

CARRIED.

MOTION - #025-088

Moved by Carol Hughes, seconded by Dina Simon

THAT the HR Services Task Force act as directed in the In-Camera session.

CARRIED.

THAT Councillor Smith inform the Mayor of the general nature of the discussion.

CARRIED.

8. ROUND TABLE DISCUSSION

David Parmer highlighted Indigenous Veterans Day (Nov 8). Nadine Williams thanked him for his Library services presentation at Oscar Peterson School. Colin Whitebread shared he was filmed for a documentary airing Fall 2026. CEO Margaret Wallace requested Board members confirm attendance for the Galleries Ontario Gala on Dec 1 by early next week.

9. NEXT MEETING: December 4, 2025 – Holiday Dinner

10. ADJOURNMENT

MOTION - #025-089

Moved by Carol Hughes, seconded by Councillor Maurice Smith
THAT the Library Board meeting be adjourned at 8:10 p.m.

CARRIED.

Signed: _____

Sandra Liaros, Library Board Chair

Date: _____

Dec 4/25