



Library Board Meeting

MINUTES

February 12, 2026 at 6:30 p.m.

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Nadine Williams, Carol Hughes, Colin Whitebread,
Dina Simon, David Parmer, Councillor Hugo Kroon, Rocco Priore
Regrets: Councillor Maurice Smith
Staff: Marcia Friginette, Kate Scheiers

1. **CALL TO ORDER:**

The Chair welcomed Board Members and called the meeting to order at 6:32 p.m.

LAND ACKNOWLEDGEMENT:

Board member, Nadine Williams, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

MOTION - #026-001

Moved by Councillor Hugo Kroon, seconded by Nadine Williams
THAT the Library Board adopt the Agenda of February 12, 2026.

CARRIED.

4. **ERRORS & OMISSIONS:**

There were no matters arising from the Minutes of the previous Board meeting.

MOTION - #026-002

Moved by David Parmer, seconded by Dina Simon
THAT the minutes of the December 4th, 2025 Regular Board Meeting be approved.

CARRIED.

5. **COUNCIL CONNECTS**

Councillor Hugo Kroon complimented the Board on their presentation to Council.

Councillor Hugo Kroon also shared with the Board that the Town of Whitchurch-Stouffville will move to electronic voting for this year's elections. The Board entered some discussion regarding the logistics involved with electronic voting. Margaret Wallace, CEO, highlighted that the Library will act as a

partner for providing education and information to the public regarding the switch by hosting several information sessions.

6. CONSENT AGENDA

The Board accepted the following items under the consent agenda without the need for separate discussion:

- 6.1 2025 Q4 Actuals vs Budget – to Feb 2
- 6.2 2026 Library Operating Budget – Final
- 6.3 CEO-001-26 Library Statistics 2025 – Q4
- 6.6 Policy Review – HR07 Electronic Monitoring of Employees
- 6.7 CEO-004-26 Investment Update

MOTION - #026-003

Moved by Carol Hughes, seconded by David Parmer

THAT the Board approve the listed items on the consent agenda and adopt the recommendations contained therein. CARRIED.

The Board pulled the following items from the consent agenda for further discussion:

6.4 CEO-003-26 Top Circulating Titles 2025

The Board entered some discussion regarding the top seasonal circulating items in the Lendery.

MOTION - #026-004

Moved by Carol Hughes, seconded by David Parmer

THAT CEO-003-26 Top Circulating Titles 2025 be approved. CARRIED.

6.5 Policy Review – HR06 Right to Disconnect

The Board entered some discussion regarding elements of the policy that were removed during the revisions. It was clarified that the removed elements are covered by other policies and that the revisions are intended to avoid overlapping items across multiple policies.

MOTION - #026-005

Moved by Carol Hughes, seconded by David Parmer

THAT policy HR06 Right to Disconnect be approved. CARRIED.

7. ITEMS REQUIRING SEPARATE DISCUSSION

7.1 Policy Review – GOV12 – Board Structure – Discussion on Terms for Chair and Vice-Chair

The Board entered some discussion regarding the term lengths for the Board Chair and Vice-Chair. A proposal was made to change the term lengths from the current four (4) year term lengths to two (2) year terms. The Board confirmed this could result in the same Chairs being reconfirmed to their roles or provide an opportunity for new Chairs to be appointed.

MOTION - #026-006

Moved by Nadine Williams, seconded by Colin Whitebread
THAT policy GOV12 – Board Structure be approved.

CARRIED.

7.2 Policy Review – OP18 – WSPL and Political Issues – Policy Updates and Discussion

As 2026 is an election year the Board reviewed the policy to confirm their understanding of the Library's role as a neutral space during elections. The Board was reminded if they choose to run in the election, they cannot use the Library logo or their role on the Board as part of their campaign. Furthermore, the Library and the Board will not endorse any candidate.

MOTION - #026-007

Moved by Carol Hughes, seconded by Dina Simon
THAT policy OP18 WSPL and Political Issues be approved.

CARRIED.

8. IN-CAMERA DISCUSSION – 7:10 P.M.

The Library Board moved into an in-camera discussion as per the Public Libraries Act, Section 16.1, subsection 4.b.

MOTION - #026-008

Moved by Councillor Hugo Kroon, seconded by Rocco Priore
THAT the Library Board move into an in-camera discussion at 7:10 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA DISCUSSION – 7:59 p.m.

MOTION - #026-009

Moved by Carol Hughes, seconded by Dina Simon
THAT the Library Board move out of in-camera discussion at 7:59 p.m.

CARRIED.

9. ROUND TABLE DISCUSSION

David Parmer spoke regarding Canadian Black History Month and highlighted the importance of reflecting on the socioeconomic challenges currently facing black members of the community. Nadine Williams stressed the importance of self-advocacy and education and how together they can help change the conversation.

Margaret Wallace, CEO, invited Kate Scheiers, Manager of Programming and Community Engagement, to speak regarding the Junior Achievers partnership. The Library has partnered with the Junior Achievement Company to facilitate a program from November 2025 to April 2026 focused on guiding youth through the entrepreneurial process in creating a final product.

Councillor Hugo Kroon spoke regarding a Toronto Library initiative called Bookends. It is a volunteer-run permanent installation where they sell off old books, including donated copies. He noted it may have elements to consider if the Library decides to pursue book sales again in the future.

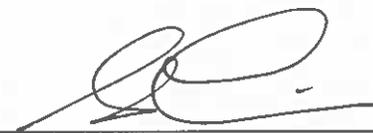
10. NEXT MEETING: March 5, 2026

11. ADJOURNMENT

MOTION - #026-010

Moved by Colin Whitebread, seconded by David Parmer
THAT the Library Board meeting be adjourned at 8:12 p.m.

CARRIED.

Signed: 
Sandra Liaros, Library Board Chair

Date: 