



# Library Board Meeting

## MINUTES

March 5, 2026 at 7:00 p.m.

*Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.*

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Present: Sandra Liaros, Margaret Wallace – CEO, Carol Hughes, Colin Whitebread, Councillor  
Maurice Smith, David Parmer, Rocco Priore  
Regrets: Nadine Williams, Dina Simon, Councillor Hugo Kroon  
Staff: Marcia Friginette, Kate Scheiers, Jennifer Li

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1. **CALL TO ORDER:**

The Chair welcomed Board Members and called the meeting to order at 7:10 p.m.

**LAND ACKNOWLEDGEMENT:**

Board member, Maurice Smith, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

**MOTION - #026-011**

Moved by David Parmer, seconded by Rocco Priore  
THAT the Library Board adopt the Agenda of March 5, 2026.

CARRIED.

4. **ERRORS & OMISSIONS:**

There were no matters arising from the Minutes of the previous Board meeting.

**MOTION - #026-012**

Moved by Colin Whitebread, seconded by Rocco Priore  
THAT the minutes of the February 12<sup>th</sup>, 2026 Regular Board Meeting be approved.

CARRIED.

5. **PRESENTATION : Suzanne Craig, Integrity Commissioner**

Suzanne Craig, Integrity Commissioner for the Town of Whitchurch-Stouffville conducted a presentation on Accountability & Transparency.

6. COUNCIL CONNECTS

There was nothing to report that related to the library.

7. CONSENT AGENDA

The Board accepted the following items under the consent agenda without the need for separate discussion:

Items: 7.2 Policy Review - GOV04 Sub-Committees & Terms of Reference

MOTION - #026-013

Moved by David Parmer, seconded by Colin Whitebread  
THAT the Board approve items 7.2 on the consent agenda and adopt the recommendations contained therein.

CARRIED.

7.1 Policy Review – GOV06 Board Code of Conduct

The Board pulled the following item from the consent agenda for further discussion:

Items: 7.1 Policy Review – GOV06 Board Code of Conduct

MOTION - #026-014

Moved by Maruice Smith, seconded by Carol Hughes  
THAT the Board approve item 7.1.

CARRIED.

8. ITEMS REQUIRING SEPARATE DISCUSSION

8.1 Staff Development Day – May 4

Margaret Wallace, CEO spoke to upcoming Staff Development Day activities.

9. IN-CAMERA DISCUSSION – 7:45 P.M.

The Library Board moved into an in-camera discussion as per the Public Libraries Act, Section 16.1, subsection 4.b.

MOTION - #026-015

Moved by Carol Hughes, seconded by Rocco Priore  
THAT the Library Board move into an in-camera discussion at 7:45 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA DISCUSSION – 8:26 p.m.

MOTION - #026-016

Moved by Rocco Priore, seconded by Carol Hughes  
THAT the Library Board move out of in-camera discussion at 8:26 p.m.

CARRIED.

10. EDUCATION SEGMENT: Makerspace visit and presentation – Owen Goodwin, Makerspace coordinator

Postponed due to time constraints.

11. ROUND TABLE DISCUSSION

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There were no additional items brought forward for discussion.

12. NEXT MEETING: April 9, 2026

13. ADJOURNMENT

**MOTION - #026-017**

Moved by Carol Hughes, seconded by David Parmer

THAT the Library Board meeting be adjourned at 8:26 p.m.

CARRIED.

Signed: \_\_\_\_\_

  
Sandra Liaros, Library Board Chair

Date: \_\_\_\_\_

