



Library Board Meeting

MINUTES

May 7, 2026

Conducted in-person at WSPL, 2 Park Drive, Stouffville, ON.

Present: Sandra Liaros, Margaret Wallace – CEO, Dina Simon, Carol Hughes, Rocco Priore, Councillor Hugo Kroon, Colin Whitebread, Nadine Williams

Regrets: Councillor Maurice Smith, David Parmer

Staff: Marcia Friginette, Kate Scheiers, Nadia Usman

1. **CALL TO ORDER:**

The Chair welcomed the Board Members and called the meeting to order at 6:28 p.m.

LAND ACKNOWLEDGEMENT:

Board member, Carol Hughes, recited the formal Land Acknowledgement which recognizes that the work of the Library and its community partners takes place on traditional Indigenous territories.

2. **INTRODUCTION OF ADDENDUM ITEMS**

There were no additions to the agenda.

3. **ADOPTION OF AGENDA**

MOTION - #026-024

Moved by Carol Hughes, seconded by Nadine Williams
THAT the Library Board adopt the Agenda of May 7, 2026.

CARRIED.

4. **ERRORS & OMISSIONS:**

There were no matters arising from the Minutes of the previous Board meeting.

MOTION - #026-025

Moved by Councillor Hugo Kroon, seconded by Dina Simon
THAT the minutes of the April 9th, 2026 Regular Board Meeting be approved.

CARRIED.

ITEMS REQUIRING SEPARATE DISCUSSION

8.1. Policy Under Review – GOV07 Financial Governance (Guest – Jeremy Harness, Commissioner of Finance, Town of Whitchurch-Stouffville)

Jeremy Harness explained that this policy would allow the Library to leverage the Town's procurement expertise to improve efficiency, mitigate risks and save costs, while the Library retains

control and flexibility over decisions. By aligning with Town bylaws and processes, the Library can access better pricing and faster purchasing without adding complexity or losing Board authority.

MOTION - #026-026

Moved by Nadine Williams, seconded by Colin Whitebread
THAT the policy GOV07 – Financial Governance be approved.

CARRIED.

Jeremy left at 6:35 p.m.

5. EDUCATION: CHILDREN'S SERVICES VISIT AND PRESENTATION

Moved to the end of the Board Meeting.

6. COUNCIL CONNECTS

Councillor Hugo Kroon gave an overview of the awards received by the Town of Whitchurch-Stouffville.

7. CONSENT AGENDA

The Board accepted the following items under the consent agenda without the need for separate discussion:

- 7.1 Statistics 2026 – Q1
- 7.2 Policies Under Review – FN01 Mission Statement
- 7.3 Policies Under Review – FN02 Vision Statement
- 7.4 Operating Budget 2026 – Q1 Actuals vs Budget
- 7.5 Finance Sub-Committee Minutes – April 28, 2026

MOTION - #026-027

Moved by Nadine Williams, seconded by Councillor Hugo Kroon
THAT the Board approve items 7.1, 7.2, 7.3, 7.4 and 7.5 on the consent agenda and adopt the recommendations contained therein.

CARRIED.

8. ITEMS REQUIRING SEPARATE DISCUSSION

8.2. Policy Under Review - CEO-007-26 Delegation of Selected Human Resources Policies to CEO Authority

HR policies are being aligned with the Town by shifting authority from the Board to the CEO, ensuring consistency, compliance, and streamlined processes under established Town frameworks.

MOTION - #026-028

Moved by Dina Simon, seconded by Nadine Williams
THAT the report CEO-007-26 – Delegation of Selected Human Resources Policies to CEO Authority, and the recommendations contained therein, be approved.

CARRIED.

9. IN-CAMERA DISCUSSION

The Library Board moved into an in-camera discussion as per the Public Libraries Act, Section 16.1, subsection 4.b.

MOTION - #026-029

Moved by Councillor Hugo Kroon, seconded by Carol Hughes
THAT the Library Board move into an in-camera discussion at 6:42 p.m.

CARRIED.

MOVE OUT OF IN-CAMERA DISCUSSION

MOTION - #026-030

Moved by Nadine Williams, seconded by Carol Hughes
THAT the Library Board move out of in-camera discussion at 6:55 p.m.

CARRIED.

10. ROUND TABLE DISCUSSION

The CEO thanked the staff for a wonderful staff Development Day and the Board for their continued support.

11. NEXT MEETING:

June 11, 2026

The Board moved to the Programming Room for the Education Section at 6:58 p.m.

12. ADJOURNMENT

MOTION - #026-031

Moved by Nadine Williams, seconded by Colin Whitebread
THAT the Library Board meeting be adjourned at 7:58 p.m.

CARRIED.

Signed: 
Sandra Liaros, Library Board Chair

Date: 